



England Fencing Ltd

Team Managers and Team Officials

Overview

England Fencing is recruiting Team Managers and Team Officials to staff the teams that it sends to a variety of events each year and is inviting applications from interested people. Successful candidates will then join a pool of pre-qualified volunteers from which team staff will be appointed for individual events. In addition to Managers, officials may include welfare staff, referees, coaches and administrative staff.

Team Managers report to the Director of Representative Fencing, or to the Youth Director depending on the event. Team officials report to the Team Manager of the event which they are supporting. These are usually volunteer roles. Reasonable expenses will be provided.

Role description

Role descriptions vary depending upon the nature of the event and appointment. The list below is common to all roles, but clearly coaches are expected to coach, referees to referee etc.

- To be an official representing England Fencing.
- To be a role model behaving at all times in a professional manner.
- Enforce the rules laid down by England Fencing.
- To communicate effectively with members of the delegation and others as required.
- To delegate or undertake such tasks as required for the efficient organisation of the trip and delegation, before, during and after the event.
- Appropriately challenge those who do not comply with appropriate standards of behaviour or Code's of Conduct and implement disciplinary procedures as necessary.
- Ensure the well being, safety and welfare of the England delegation, and to act in loco parentis and apply child protection and welfare policies when appropriate.

Additionally, Team managers have oversight of the event, including project planning, staff appointments and budget responsibility.

Person specification

- Have an enhanced CRB through British Fencing be prepared to undergo training in accordance with Swordmark requirements.
- Be a member of England Fencing
- Have experience of managing young people and sports teams on residential trips.
- Understand the 'performance environment' required for an athlete.
- Understand the implications of protecting children and young people who are the responsibility of England Fencing, and who have an obligation of carrying a duty of care.
- Work in line with the event Welfare Plan and pass on all concerns that may arise
- Have specialist skills for specific roles if appropriate: eg administration, refereeing or coaching.

Team Managers require good project planning, communication and inter-personal skills, and be prepared to act on their own judgement and initiative when required.

Workload

The commitment required varies from role to role, and from event to event. Any panel member may turn down an invitation to attend a particular event if they have other commitments.

How to apply

Applicants should complete the attached application and send to admin@englandfencing.org.uk Applications to join the pool can be made at any time. There is no limit to the number of applicants who may become members of the pool, although there is a finite number of opportunities to attend events.

For an informal conversation regarding the roles, please telephone Ray Stafford on 023 9236 2384 or 07887 542670 evenings or weekends.