



British Fencing

Sword**MARK**

TEAM MANAGER TRAINING COURSE: 5TH JULY 2009

COURSE TITLE:	TEAM MANAGER TRAINING
WHO IS THIS FOR?	THOSE PEOPLE WHO ALREADY ARE TEAM MANAGERS FOR BRITISH FENCING AND WHO WISH TO BE LICENSED OR THOSE WHO WISH TO GET INVOLVED IN TEAM MANAGEMENT
DATE:	5 TH JULY 2009
TIMES:	09:30-17:00 (PLEASE ARRIVE 10 MINUTES EARLY TO COMPLETE FORMS) FULL ATTENDANCE IS REQUIRED (CERTIFICATES ARE ONLY ISSUED TO THOSE WHO ARE PRESENT FOR THE WHOLE OF THE WORKSHOP. COMPLETION OF AN ON-LINE TEST WILL BE REQUIRED PRIOR TO LICENSING)
VENUE:	BROWNING BARRACKS, ALDERSHOT
COURSE TUTOR:	JOY RETTER
COST:	FREE FOR BRITISH FENCING MEMBERS, LUNCH WILL BE AVAILABLE AT £5
PRE-REQUISITES:	IN ORDER TO ATTEND THIS COURSE YOU MUST : <ul style="list-style-type: none">▪ BE OVER 18 YEARS OLD▪ HAVE CURRENT BRITISH FENCING MEMBERSHIP▪ HAVE A BRITISH FENCING CRB DISCLOSURE (LESS THAN 3 YEARS OLD)▪ HAVE ATTENDED A SPORTS COACH UK <i>SAFEGUARDING & PROTECTING CHILDREN</i> (SPC) COURSE IN THE LAST 3 YEARS▪ APPLY IN ADVANCE USING THE FORM BELOW
KEY OUTCOMES:	ATTENDEES WILL GAIN AN UNDERSTANDING OF THE FOLLOWING: <ul style="list-style-type: none">▪ THE ROLES & RESPONSIBILITIES OF TEAM MANAGERS WHEN TAKING UNDER-18S AWAY TO COMPETITIONS OR TRAINING CAMPS▪ THE RELEVANT LEGAL AND REGULATORY WELFARE AND SAFEGUARDING FRAMEWORKS▪ THE PLANNING, MANAGEMENT, BUDGETING AND EVALUTATION PROCESS OF TRIPS▪ RISK ASSESSMENT AND SITUATION MANAGEMENT▪ SUPPORT NETWORK
REGISTRATION:	YOU MUST REGISTER IN ADVANCE USING THE FORM BELOW, COMPLETING ALL FIELDS. BROWNING BARRACKS IS AN ARMY BASE AND CONSEQUENTLY MOD SECURITY CHECKS ARE IN PLACE.

NOTES ON SWORDMARK

From September 2009, all British Fencing junior or cadet trips will become licensed under British Fencing's *SwordMark* programme which will help us to ensure the management of such trips is of a high standard. Consequently, from this season (2009-2010 starting in September) all British Fencing team managers will need to apply for a *SwordMark* license and this course forms part of this process. Meeting the prerequisites for this course & successfully completing this training will allow you to *apply* to become a licensed team manager under the proposed *SwordMark* Team Manager Licensing Programme.

For more information on *SwordMark*, please refer to the British Fencing website: www.britishfencing.com or contact British Fencing Head Office on headoffice@britishfencing.com.



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TEAM MANAGER TRAINING COURSE: 5TH JULY 2009 REGISTRATION FORM

Please complete all fields and return this form to:

ROCHELLE DAZELEY, 127 TOTTERIDGE ROAD, HIGH WYCOMBE, HP13 6HR.
OR send to: rochelle.dazeley@btinternet.com

Name Email address

Address Post code

Home tel Mobile tel

Car registration **required if you wish to park your car at the barracks.*

Sports coach UK SPC course? Y / N Date on certificate Issuer

Reason for attending this workshop?

Any specific questions that you would like to be answered at the workshop?

Signature: Date

NB: If you would like lunch please enclose a £5 cheque made payable to 'BFA Southern' (*cash on day if emailing application*)